Florence Crittenton Services

Job Description

*Position Title*: **Art Instructor**

*Reports to*:   Director of Student and Family Support Program          *FLSA Status:*  Non-Exempt

*Hiring Range:* $25.00 - $30.00 per hour commensurate with          *Contributor Level:*  Individual
experience

## General Purpose:

As part of the Student and Family Support Program (SFSP), the Art Instructor position is an extension of the customized wrap around services for teen moms provided by Florence Crittenton Services to positively impact their education. The  Art Instructor teaches Drawing/Painting 1 and Drawing/Painting 2 courses supporting the curriculum requirements for students attending Florence Crittenton High School. The ideal candidate will have experience teaching students of various ages and skill levels and possess a passion for social/emotional learning. This position reports to the Director of Student and Family Support Program.

## Essential Functions:

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Plans and delivers engaging and interactive lessons for Drawing/Painting 1 and Drawing/Painting 2 classes, focusing on developing students' technical skills, creativity, and social/emotional development.
- Creates a positive and inclusive classroom environment that supports student learning and encourages artistic expression.
- Assesses student work and provide constructive feedback to help students improve their skills and reach their artistic potential.
- Utilizes Infinite Campus and Schoology to maintain Denver Public Schools grading and attendance policies.
- Attends Parent-Teacher Conferences twice yearly, communicates learning progress and strengths.
- Maintains classroom materials and equipment and ensures a safe and clean classroom environment.

## Supervisory duties:

- None

**Knowledge, Skills and Abilities:**
- Ability to consistently promote, support, work, and act in a manner in support of Florence Crittenton Services' vision, mission, and values.
- Expertise in drawing and painting techniques, with a strong portfolio of personal artwork.
- Ability to design curriculum to meet the Colorado art education standards.
- Experience working with students of various ages and skill levels, including students who need language and Individualized Education (IEP) support.
- Excellent communication and interpersonal skills, with the ability to work collaboratively with other teachers and staff members.
- Strong organizational and time management skills, with the ability to effectively plan and deliver lessons and manage classroom materials.
- Efficiently manage email and calendar in Outlook

**Education:**
- Bachelor's degree in art education, fine arts, or a related field is required.

**Experience:**
- Two or more years of teaching experience in a classroom setting, preferably in a high school environment.
- Experience working in a classroom setting with an at-risk population is preferred.
- Experience working with culturally diverse populations is preferred.

**Additional Requirements/Licenses/Certifications:**
- Colorado Department of Education Teaching License is required
- Passing a criminal history background check will be required prior to the start of employment. Must be able to pass Colorado Central Registry and CBI criminal record checks and must have no prior convictions for child abuse, misdemeanors or felonies.
- Must have reliable transportation.
- Must have a valid driver's license.
- Bilingual in Spanish/English is strongly preferred

**Working environment:**
*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*
- Work location is in person
- Work is generally performed in an indoor environment.

**Physical Activities:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Prolonged periods of sitting or standing at a desk and working on a computer.
- While performing the duties of this job, the employee is regularly required to talk or hear.
- Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus.
- Moderate physical effort may be required by moving and positioning objects up to 50 pounds occasionally and / or 25 pounds frequently.

**Compensation**

- Hiring Range is $25.00 – $30.00 per hour  commensurate with experience

**Benefits:**

- This is a temporary part-time (15 hours per week) position which is not eligible for benefits. Paid sick leave will be earned in accordance with the Colorado Healthy Families Workplace Act.

**Additional Job Description:**

- This is a temporary part-time (15 hours per week) position starting August 14, 2023, through June 7, 2024, Monday – Friday, between the hours of 12:00 p.m. – 4:00 p.m., allowing for classroom teaching during 4th, 5th, and 6th periods.
- This is a temporary part-time position which follows the Denver Public School (DPS) academic calendar, and observes the fall, winter, and spring breaks which are mandatory.
- This is a temporary part-time position with potential growth into a permanent position.

**To Apply:**

- Email a cover letter and resume to Human Resources at HR@flocritco.org.

*Florence Crittenton Services is an Equal Opportunity Employer and does not discriminate against any person in any condition of employment based on race, color, creed, national origin, age, religion, disability, sex, sexual orientation, gender identity, gender expression, genetic information, marital status or veteran status.*